COUNTY COMMISSIONER MINUTES

MARCH 3, 2008 LARAMIE, WYOMING

The Regular Meeting of the Board was called to order at 2:19 p.m. by Chairman Chesnut. Commissioners Gabriel and Kennedy were also present.

Comments from the Public: County Assessor Grant Showacre stated that he would like to fill a vacant position in the Assessor's Office which would not require an additional cost at this time. The Board indicated that Mr. Showacre could start the process to fill the vacancy and requested that he place this item on the next agenda for approval.

MOTION was made by Commissioner Kennedy, seconded by Commissioner Gabriel and unanimously carried to APPROVE the Consent Agenda as follows: APPROVE the MINUTES of the February 19, 2008 Regular Meeting of the Board; ACKNOWLEDGE RECEIPT of the January 9, 2008 MINUTES and February 13, 2008 AGENDA of the Albany County Fair Board; ACKNOWLEDGE RECEIPT of the January 16, 2008 MINUTES of the Laramie Rivers Conservation District; ACKNOWLEDGE RECEIPT of the February 26, 2008 AGENDA of the Albany County Public Library Board of Directors; ACKNOWLEDGE RECEIPT of the MONTHLY STATEMENT for the month ending January 2008 from Grant C. Showacre, County Assessor; ACKNOWLEDGE RECEIPT of the STATEMENT OF FINANCIAL POSITION and STATEMENT OF OPERATIONS as of January 31, 2008 of the Albany County Fair Board; ACKNOWLEDGE RECEIPT of the June 30, 2007 FINANCIAL STATEMENTS of the Laramie Plains Civic Center; APPROVE the following Zoning Certificates: ZC-008-08, Bienz, Thomas/Karen, ZC-009-08, Sheets, Seth, ZC-010-08, Simon Contractors c/o Steve Bastian, ZC-011-08, Lindzey, Fredrick/Stephanie; ACKNOWLEDGE RECEIPT of the CERTIFICATE OF RETURNS of The Paddocks Improvement District, and ACKNOWLEDGE RECEIPT of CORRESPONDENCE directed to the Board.

MOTION was made by Commissioner Gabriel, seconded by Commissioner Kennedy and unanimously carried to APPROVE the security agreement for road construction and vegetation clearance for Pronghorn Subdivision.

MOTION was made by Commissioner Kennedy, seconded by Commissioner Gabriel and unanimously carried to APPROVE the Professional Services Contract between Tillie Routh and Albany County for Guardian Ad Litem services.

MOTION was made by Commissioner Gabriel, seconded by Commissioner Kennedy and unanimously carried to APPROVE replacement of an employee in the County Clerk's Office.

IT Director Rodney Weakly requested new copiers, scanners and microfilm/fiche equipment for various county departments through the contract with GE Capital which would be an

increase of about $1200 per month. County Clerk Jackie R. Gonzales indicated the monies should be taken out of the General Fund and budgeted for accordingly next year.

MOTION was made by Commissioner Kennedy, seconded by Commissioner Gabriel and unanimously carried to APPROVE the amendment to the contract with GE Capital for new copiers, scanners, and microfilm/fiche equipment.

MOTION was made by Commissioner Gabriel, seconded by Commissioner Kennedy and unanimously carried to APPROVE the Overhead Crossing Utility License for County Road #44, Big Hollow Road for the Wild Horse Subdivision at Lake Hattie as requested by Carbon Power & Light, Inc.

Deputy County Prosecuting Attorney Jim Schermetzler commented regarding the contract between Albany County and Covenant Insurance Group, Inc. for health insurance consulting services to be provided by Bob Decker. Mr. Schermetzler stated that the contract initially submitted by Mr. Decker referred to three different projects – employee problems with Altius, negotiating renewal of the Altius contract, and assisting Albany County with possible re-bidding of the county insurance package. Mr. Schermetzler indicated he had eliminated the second project as that was not the direction previously given by the Board. He further changed the proposed contract to state that the consultant works for the county and gets direction from the Board of County Commissioners. Two versions of the contract were presented, one for a period of seven months and one for a period of 12 months. Obviously there is a slight difference in cost between the two contracts. If the County intends to go out for bid, the services of the consultant would not be necessary to work with Altius for an additional five months.

MOTION was made by Commissioner Kennedy, seconded by Commissioner Gabriel and unanimously carried to APPROVE the seven-month Contract between Albany County and Covenant Insurance Group, Inc. for health insurance consulting services in the amount of $17,250.00.

The Board took a short recess at 2:36 p.m. The Board reconvened at 2:41 p.m.

MOTION was made by Commissioner Kennedy, seconded by Commissioner Gabriel and unanimously carried to APPROVE Vouchers for February 2008 and directs the County Clerk to assign a voucher number to the following vouchers, signature stamp each voucher and to cause warrants to be issued in payment of each such account to wit: as per notation on the vouchers: **GENERAL AND SPECIAL REVENUE EXPENDITURES: COMMISSIONERS:** 066433, CATERINGS OF LARAMIE, $275.00, CATERING SERVICES; 066467, LEWAN & ASSOCIATES INC, $454.69, OFFICE SUPPLIES; **GENERAL ACCOUNTS:** 066416, INTERNAL REVENUE SERVICE, $2194.84, IRS PENALTY/FEE; 066423, ALBANY COUNTY FAIR ASSOCIATION, $396.69, UTILITIES; 066428, ASAP SOFTWARE, $14061.71, SOFTWARE UPGRADE; 066434, CITY OF LARAMIE – UTILITIES, $1303.22, UTILITIES; 066435, CITY OF LARAMIE, $670.78, LEPC EXPENDITURES; 066436, CLIMB WYOMING, $7622.11, CLIMB

WYOMING PROGRAM; 066440, DOOLEY OIL CO, $21819.98, FUEL; 066441, ELECTRICAL SYSTEMS CONSULTANTS INC, $168.75, PROFESSIONAL SERVICES; 066444, FIRST DATA MERCHANT SERVICES, $32.71, DEBIT MACHINE FEES; 066454, GE CAPITAL, $3612.48, COPIER LEASE; 066469, LANE LINDLEY, $926.98, FUELS COORDINATOR; 066470, LITTLEJOHN'S EQUIPMENT CO, $1112.55, FUEL SYSTEMS UPGRADES; 066472, MADER TSCHACHER PETERSON & CO, $1180.00, FINAL BILLING ON AUDIT; 066478, PAGE ONE OF WYOMING INC, $89.42, MARCH 2008 SERVICE; 066479, PAYFLEX, $100.10, ADMINISTRATION FEES; 066483, QWEST, $150.60, TELEPHONE CHARGES; 066485, ROCKY MOUNTAIN POWER, $6868.75, UTILITIES; 066490, LINDA SIMPSON, $63.63, TRAVEL & MILEAGE; 066494, TOWN OF ROCK RIVER, $66.50, UTILITIES; 066500, VOLTECH ELECTRIC INC, $533.33, PLANNING AC WIRING; 066502, WCS TELECOM, $569.81, TELEPHONE CHARGES; 066504, WINSTON ASSOCIATES, $1797.50, COMPREHENSIVE PLAN, **COURTHOUSE:** 066418, ACE HARDWARE, $270.15, BLDG MAINT; 066425, ALSCO, $199.14, MAINTENANCE SUPPLIES; 066434, CITY OF LARAMIE – UTILITIES, $10.38, UTILITIES; 066458, HEATHER PLUMBING INC, $158.44, BUILDING MAINTENANCE; 066471, LONG BUILDING TECHNOLOGIES, $1328.50, PREVENTATIVE MAINTENANCE; 066501, WALMART, $41.76, BUILDING MAINTENANCE; **CLERK:** 066417, A THROUGH Z DOCUMENT DESTRUCTION, $70.00, DOCUMENT DESTRUCTION; 066455, JACQUELINE R. GONZALES, $12.33, TRAVEL AND MILEAGE; 066463, KALCO CONSTRUCTION, $1050.00, OFFICE CABINETS; 066476, MODERN PRINTING CO, $199.98, OFFICE SUPPLIES; 066506, WYOMING OFFICE SOLUTIONS, $41.97, OFFICE SUPPLIES; **GRANTS:** 066477, DARRIN R. MUNOZ, $160.00, INTERN HOURS; 066488, SHEELA SCHERMETZLER, $75.84, MILEAGE; **ELECTIONS:** 066455, JACQUELINE R. GONZALES, $114.77, TRAVEL AND MILEAGE; 066468, LINCOLN PRINTING, $18.95, VOTER REGISTRATION CARDS; 066473, MBNA AMERICA, $124.76, TRAVEL & MILEAGE; 066492, STATE OF WYOMING A&I, $45.00, STATE ACCESS; **TREASURER:** 066492, STATE OF WYOMING A&I, $45.00, STATE ACCESS; 066498, VAN'S WHOLESALE, $44.11, OFFICE SUPPLIES; 066503, WESTERN WATERWORKS, $14.50, OFFICE SUPPLIES; **ASSESSOR:** 066422, ADVANCE AUTO PARTS, $1.68, OFFICE SUPPLIES; 066430, DANA BREWER, $37.00, TRAVEL & MILEAGE; 066492, STATE OF WYOMING A&I, $30.00, STATE ACCESS; 066503, WESTERN WATERWORKS, $14.50, MAINTENANCE EQUIPMENT; **SHERIFF:** 066427, ARMOR HOLDINGS FORENSICS INC, $197.40, INVESTIGATIONS; 066466, LARAMIE NEWSPAPER INC, $167.61, ADVERTISING; 066505, WYOMING LAW ENFORCEMENT ACADEMY, $1318.00, TRAINING; **DETENTION:** 066418, ACE HARDWARE, $35.74, DETENTION MAINTENANCE; 066432, C&A PET & LIVESTOCK SUPPLY, LLC, $72.10, DETENTION SUPPLIES; 066438, COULTER INC, $140.00, DETENTION MAINTENANCE; 066442, FALCON LABORATORIES, $388.16, DETENTION SUPPLIES; 066462, JO-ED PRODUCE, $4543.96, BOARDING OF PRISONERS; 066474, MEADOW GOLD DAIRY, $448.68, BOARDING OF PRISONERS; 066497, US FOOD SERVICE, $2519.65, BOARDING OF PRISONERS; 066505, $1150.00, TRAINING; **ATTORNEY:** 066445, FIRST INTERSTATE BANK, $80.74, OFFICE SUPPLIES; 066501, WALMART, $110.08, ELECTRONICS; 066506, WYOMING OFFICE SOLUTIONS, $19.99, TRIAL EXPENSE; **PLANNING:** 066421, SUSAN ADLER, $340.00, JANITORIAL SERVICES; 066457, WILLIAM GRAY, $320.00, SPECIAL PROJECTS; 066506, WYOMING OFFICE SOLUTIONS, $59.95, OFFICE SUPPLIES; **CLERK OF COURT:** 066424, ALBANY COUNTY TREASURER, $5612.00, JURY FEES; 066476, MODERN PRINTING CO, $24.92, OFFICE SUPPLIES; 066486, GERALDINE SANCHEZ, $67.07, JURY BOARD; 066501, WALMART, $130.57, JURY SUPPLIES; 066507, WYOMING STATE BAR, $132.00, STATE BAR DIRECTORY; **DISTRICT COURT:** 066426, ANTHONY NICHOLAS TANGEMAN & YATES, $2167.81, COURT APPOINTED ATTORNEY; 066431, BROWN & HISER LLC, $341.93, COURT APPONITED ATTORNEY; 066439, LINDA DEVINE, $949.00, COURT APPOINTED ATTORNEY; 066493, RICHARD

SZEKELY, $280.00, LEGAL SERVICES; **DRUG COURT:** 066482, PSYCHOLOGY CLINIC PC, $7280.00, CONTRACT FOR SERVICES; 066484, RCB AUTO SERVICES, $65.00, MISC SUPPLIES; 066501, WALMART, $191.36, PARTICIPANT INCENTIVES; 066503, WESTERN WATERWORKS INC, $50.75, OFFICE SUPPLIES; **ROAD & BRIDGE:** 066419, ACI DISTRIBUTION, $1015.15, HEAVY EQUIP REPAIR; 066425, ALSCO, $254.69, SAFETY CLOTHING; 066456, GRAINGER, $39.06, SHOP EQUIPMENT; 066464, LARAMIE AUTO PARTS CO, $104.89, SHOP EQUIP/MAINT; 066465, LARAMIE GM AUTO CENTER INC, $226.86, VEHICLE REPAIR; 066489, SED MEDICAL LABORATORIES; $295.20, FDT; 066495, TRI-SPAR LUMBER, $213.22, BLDG MAINT; **PUBLIC HEALTH:** 066429, BERNA PRODUCTS, $320.00, VACCINES; 066461, JASCO UNIFORM CO, $41.47, CLINICAL SUPPLIES; 066468, LINCOLN PRINTING, $45.00, OFFICE SUPPLIES; 066475, MERCK & CO INC, $3456.90, VACCINES; 066480, PHYSICIAN SALES & SERVICE, $190.91, STREP SCREENING; 066481, PITNEY BOWES, $49.68, METER RENTAL; 066487, SANOFI PASTEUR INC, $5212.52, VACCINES; 066498, VAN'S WHOLESALE, $112.07, OFFICE SUPPLIES; 066506, WYOMING OFFICE SOLUTIONS, $67.57, OFFICE SUPPLIES; **1% SALES TAX:** 066420, ACPE FEDERAL CREDIT UNION, $747.00, CONTINUING EDUCATION; 066437, CORONADO ENTERPRISES LLC, $4574.96, ROAD SIGN PROJECT; 066459, HEWLETT-PACKARD COMPANY, $830.00, COMPUTER REPLACEMENT; 066460, J&S CONTRACTORS SUPPLY CO, $1752.33, HEAVY EQUIP REPAIR; 066499, ANGELA D. VEDAK, $172.50, ROAD SIGNS PROJECT; **MCH/TANF:** 066413, PEGGY FERGUSON, $16.98, MILEAGE; 066415, LARAMIE PHYSICIANS FOR WOMEN PC, $300.00, PRENATAL CARE; 066496, UNIVERSITY OF WYOMING, $10.00, NAMETAGS; 066506, WYOMING OFFICE SOLUTIONS, $13.95, OFFICE SUPPLIES; **DETENTION MEDICAL:** 066443, DARRYL FAULK, $15866.00, MEDICAL EXPENSE; 066491, STAT PHARMACEUTICALS INC, $1265.18, MEDICAL EXPENSE; **FIRST INTERSTATE BANK:** 066414, $259.06, TRAVEL & MILEAGE; 066446, $214.00, OFFICE SUPPLIES; 066447, $522.75, OFFICE SUPPLIES; 066448, $225.22, LEGISLATIVE SESSION; 066449, $1321.63, SUPPLIES; 066450, $459.38, TRAVEL & MILEAGE; 066451, $421.53, OFFICE SUPPLIES; 066452, $756.42, TRAVEL & MILEAGE; 066453, $184.83, COMPUTER REPLACEMENT; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: $140,898.16 TOTAL EXPENDITURES: $140,898.16**

MOTION was made by Commissioner Gabriel, seconded by Commissioner Kennedy and unanimously carried to ADJOURN the Regular Meeting of March 3, 2008 at 2:42 p.m.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Chesnut, Chairman

ATTEST:

Jackie R. Gonzales, County Clerk