COUNTY COMMISSIONER MINUTES

OCTOBER 20, 2009 LARAMIE, WYOMING

1. **Roll Call.**
Roll call showed present: Sullivan and Gabriel, Chesnut was absent.

Public Hearing.
Discuss proposed amendments to the Albany County Platting and Subdivision Resolution.
Doug Bryant, County Planner informed the Board that the proposed amendments would conform County regulations to State statutory changes enacted in 2009.

MOTION by Gabriel seconded by Sullivan to CLOSE the Public Hearing at 9:33 a.m.

2. **Public Comment**
Scott Davis, Albany County Fire Warden spoke regarding an agreement between Albany County and Albany County Fire District #1 to pay for half of the fire suppression premium that can be renewed automatically every year. Jim Schermetzler, Deputy County & Prosecuting Attorney spoke regarding the renewal and stated that unless someone gives notice, the contract will automatically renew with the calendar year.

Scott Davis, Fire Warden spoke regarding a couple training opportunities this winter. The one is a red card certification which will allow him to help on larger scale fires and also a training in Reno. Scott also mentioned that Governor Freudenthal will be at Mountain Home this afternoon to discuss the beetle kill.

Doug Bryant, County Planner spoke about a 1993 Regulation that was signed by the Commissioners as to the fees for outdoor advertising if the Board is interested in reviewing it.

Commissioner Chesnut arrived at 9:40 a.m.

3. **Consideration of Changes in the Agenda.**
No Changes

4. **Approval of Consent Agenda.**
Motion by Chesnut seconded by Gabriel that each specific action on the Consent Agenda be APPROVED as indicated.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

CONSENT AGENDA

4a. Minutes of the October 6, 2009 Regular Meeting and October 9, 2009 Special Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the October 6, 2009 Regular Meeting and the October 9, 2009 Special Meeting of the Board.

4b. Minutes of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the August 25, 2009 MINUTES of the Albany County Public Library Board of Directors.

4c. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the September 9, 2009 MINUTES and the October 14, 2009 AGENDA of the Albany County Planning and Zoning Commission.

4d. Minutes and Agenda of the Laramie Plains Civic Center Joint Powers Board.
Action: that the Board ACKNOWLEGES RECEIPT of the September 8, 2009 MINUTES and the October 13, 2009 AGENDA of the Laramie Plains Civic Center Joint Powers Board.

4e. Albany County Assessor Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2009 from Grant Showacre, County Assessor.

4f. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2009 from Jackie R. Gonzales, County Clerk.

4g. Albany County Clerk of District Court Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 2009 from Janice Sexton, Clerk of District Court.

4h. Albany County Planner Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending September 30, 2009 from Doug Bryant, County Planner.

4i. Albany County General Fund Expenditure Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the General Fund EXPENDITURE REPORT for the month ending September 2009 as prepared by the County Clerk's Office.

4j. Albany County Public Library Revenues and Expenditures Budgeted vs. Actual.

Action: that the Board ACKNOWLEDGES RECEIPT of the Albany County Public Library Revenues and Expenditures Budgeted vs. Actual, July through August 2009.

4k. County Road Fund Voucher.

Action: that the Board APPROVES the following County Road Fund Voucher:

Vendor	Service	Invoice Date/No.	Amount	Account Number	Amount
Wyoming Department of Transportation	Striping roads	27428	$118.54	979-5300-000 979-5305-000 979-5310-000 979-5315-000	$44.45 $14.82 $44.45 $14.82

4l. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4m. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Richard Bohling, Albany County & Prosecuting Attorney; Policy Analysis; Wyoming County Commissioners Association; Five Star Advertising; Gateway West Transmission Line Project; Laramie Ranger District – Medicine Bow Routt National Forests and Thunder Basin National Grassland; University of Wyoming Helga Otto Haub School & William D. Ruckelshaus Institute of Environment and Natural Resources (2); Office of Homeland Security; UW Cooperative Extension Service; Rocky Mountain Power; Wyoming Department of Cultural Resources; Midwest Assistance Program SOURCE; Paulette Thompson, Weston County Clerk; Albany County Public Library; NACo County News; Wyoming State Emergency Response Commission; Google; Wyoming Road Work Guide; Albany County Public Library and Scott Davis, Albany County Fire Warden.

REGULAR AGENDA

5. Proposed amendments to the Albany County Platting and Subdivision Resolution.

Doug Bryant, County Planner spoke about the proposed amendments due to current legislation that became effective on July 1st.

MOTION by Gabriel seconded by Chesnut to APPROVE proposed amendments to the Albany County Platting and Subdivision Resolution.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

6. Grant Agreement between the State of Wyoming, Department of State Parks and Cultural Resources, State Historic Preservation Office and Albany County, CLG Grant #56-09-21856.10 for the Historic Laramie Railroad Depot Renovation project in the amount of $14,915.00 from September 30, 2009 through September 30, 2010.

MOTION by Chesnut seconded by Gabriel to APPROVE Grant Agreement between the State of Wyoming, Department of State Parks and Cultural Resources, State Historic Preservation Office and Albany County, CLG Grant #56-09-21856.10 for the Historic Laramie Railroad Depot Renovation project in the amount of $14,915.00 from September 30, 2009 through September 30, 2010.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

7. Grant Award with U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, Homeland Security Grant Program (HSGP), Law Enforcement Terrorism Prevention (LETPP) Activities, Fiscal Year 2009 in the amount of $6,098.57 for the period of August 1, 2009 through April 30, 2012 for the purpose of dedicating funds towards law enforcement terrorism

prevention-oriented planning, organization, training, exercise and equipment activities.

MOTION by Chesnut seconded by Gabriel to APPROVE Grant Award with U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, Homeland Security Grant Program (HSGP), Law Enforcement Terrorism Prevention (LETPP) Activities, Fiscal Year 2009 in the amount of $6,098.75 for the period of August 1, 2009 through April 30, 2012 for the purpose of dedicating funds towards law enforcement terrorism prevention-oriented planning, organization, training, exercise and equipment activities.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

8. Grant Application to the Wyoming Department of Transportation for Section 5309 Program to construct a bus stop and driveway access at the Lincoln Community Center in the amount of $106,000.

MOTION by Chesnut seconded by Gabriel to APPROVE Grant Application to the Wyoming Department of Transportation for Section 5309 Program to construct a bus stop and driveway access at the Lincoln Community Center in the amount of $106,000.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

9. Amendment No. 1 to Agreement for Consulting Services between Albany County and Covenant Insurance Group, Inc. for the purpose of having Bob Decker, Consultant, assist with the management of Albany County's Health Insurance Program and to assist in the development of an insurance Management team and wellness committee from the period of October 1, 2009 and ending September 30, 2010 in the amount of $18,250.

MOTION by Chesnut seconded by Gabriel to APPROVE Agreement for Consultant Services between Albany County, Wyoming and Covenant Insurance Group, Inc. for the purpose of having Bob Decker, Consultant, review and advise concerning portions of the County's Employee Benefit Programs (Group Health) from the period of October 1, 2009 and ending September 30, 2010 in the amount of $18,250 to be paid in one lump sum.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

10. Quitclaim Deed from Albany County, Wyoming to the City of Laramie, Wyoming for the Vista Drive Right-of-Way. That tract of land is situated in Section 1, Township 15 North, Range 73 West also being described as Vista Drive in the Final Plat of Lots 1-5. Block 8, Laramie Plains Subdivision, Albany County, Wyoming.

MOTION by Gabriel seconded by Chesnut to APPROVE Quitclaim Deed from Albany County, Wyoming to the City of Laramie, Wyoming for the Vista Drive Right-of- Way. That tract of land is situated in Section1, Township 15 North, Range 73 West also being described as Vista Drive in the Final Plat of Lots 1-5, Laramie Plains Subdivision, Albany County, Wyoming.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. Approve Payroll and Vouchers for October 2009.

MOTION by Chesnut seconded by Gabriel to APPROVE Payroll and Vouchers for October 2009 and DIRECTS the County Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each such account to wit: as per notation on the vouchers: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** ALBANY COUNTY TREASURER,

$174.28, TRAVEL & MILEAGE; AFLAC, $2702.45, PAYROLL CONTRIBUTION; ALBANY COUNTY EMPLOYEE HEALTH BENEFITS ACCOUNT, $116822.00, PAYROLL CONTRIBUTION; AMERICAN HERITAGE LIFE, $130.46, PAYROLL CONTRIBUTION; BOLT LLC, $1428.47, RENT; CLERK OF THE DISTRICT COURT, $380.50, PAYROLL CONTRIBUTION; CLIMB WYOMING, $1052.19, JUNE 09; COLONIAL, $157.30, PAYROLL CONTRIBUTION; FORT DEARBORN LIFE INSURANCE, $1378.10, PAYROLL CONTRIBUTION; KIM GULLICKSON, $2283.00, FUELS COORDINATOR; INSURANCE COORDINATORS OF MONTANA, $1109.75, PAYROLL CONTRIBUTION; IVINSON MEMORIAL HOSPITAL, $50.00, CLIENT SERVICES; CHRISTY JESSE, $107.80, TRAVEL & MILEAGE; LIFE INVESTORS INSURANCE, $280.00, PAYROLL CONTRIBUTION; MODERN PRINTING, $7680.00, SUPPLIES; OFFICE DEPOT, $250.26, SUPPLIES;ORCHARD TRUST, $6157.24, PAYROLL CONTRIBUTION; PAYFLEX, $2075.00, PAYROLL CONTRIBUTION; QWEST, $295.80, TELEPHONE; QWEST, $2657.19, TELEPHONE; QWEST, $101.78, TELEPHONE; THE PEDAL HOUSE, $251.99, PARTICIPANT INCENTIVES; UNITED WAY, $100.00, PAYROLL CONTRIBUTION; VALIC, $4436.97, PAYROLL CONTRIBUTION; VERIZON, $1897.03, TELEPHONE; WCS TELECOM, $7.86, TELEPHONE; WYOMING CHILD SUPPORT ENFORCEMENT, $204.00, PAYROLL CONTRIBUTION; WYOMING CHILD SUPPORT ENFORCEMENT, $743.79, PAYROLL CONTRIBUTION; WYOMING CHILD SUPPORT ENFORCEMENT, $150.00, PAYROLL CONTRIBUTION; WYOMING NCPERS LIFE INSURANCE, $832.00, PAYROLL CONTRIBUTION; WYOMING RETIREMENT, $68442.78, PAYROLL CONTRIBUTION; WYOMING WORKERS COMPENSATION, $5508.02, PAYROLL CONTRIBUTION; **COMMISSIONERS:** LARAMIE NEWSPAPER, $1488.00, ADVERTISING; **GENERAL ACCOUNTS:** ACPE , $186.47, FUEL; ACPE, $100.32, FUEL; CARBON POWER & LIGHT, $157.10, UTILITIES; CITY OF LARAMIE, $1835.70, UTILITIES; LEWAN, $1706.66, LEASE; MADER TSCHACHER PETERSEN, $10000.00, PROFESSIONAL SERVICES; MEDICAL RECORDS, $233.50, 2009 CERTIFICATES; PITNEY BOWES, $193.78, POSTAGE; ROCKY MOUNTAIN POWER, $9994.15, UTILITIES; SOURCE GAS, $1847.31, UTILITIES; WYOMING DISPOSAL SYSTEMS, $55.00, UTILITIES; **COURTHOUSE:** A/C ELECTRIC SUPPLY, $72.94, SUPPLIES; ALSCO, $326.13, SUPPLIES; FERGUSON ENTERPRISES, $6.16, SERVICE CHARGE SEPT; HEATHER PLUMBING, $1003.91, SUPPLIES; KONE INC, $945.54, MAINTENANCE; VAN'S WHOLESALE, $164.70, SUPPLIES; **CLERK:** SOURCE OFFICE PRODUCTS, $59.42, SUPPLIES; **GRANTS:** FEDEX, $24.74, POSTAGE; LINCOLN PRINTING, $106.85, COPIES; **CSBG:** ALBANY COUNTY COMMUNITY MEDICAL, $3200.97, SEPT 09; ALBANY COUNTY SAFE PROJECT, $1276.67, SEPT 09; SHARON BREITWEISER, $481.33, SEPT 09; DOWNTOWN CLINIC, $1424.00, SEPT 09; EPPSON CENTER, $1050.00, SEPT 09; HOSPICE OF LARAMIE, $620.00, SEPT 09; INTERFAITH-GOOD SAMARITAN, $3333.34, SEPT 09; LARAMIE REPRODUCTIVE HEALTH, $320.06, SEPT 09; LARAMIE SOUP KITCHEN, $616.72, SEPT 09; SALVATION ARMY, $2160.00, SEPT 09; WYOMING INDEPENDENT LIVING, $294.91, SEPT 09; **TREASURER:** LARAMIE NEWSPAPER, $8796.25, ADVERTISING; LEWAN, $339.98, SUPPLIES; NACTFO, $60.00, DUES; NATIONAL BUSINESS SYSTEMS, $305.14, TAX NOTICE SEPT 09; SOURCE OFFICE PRODUCTS, $103.84, OFFICE SUPPLIES;WESTERN WATERWORKS, $25.00, EQUIPMENT; **ASSESSOR:** DIGITAL BLUES, $434.75, SUPPLIES; HOLIDAY INN, $599.87, TRAVEL & MILEAGE; MIKE'S REPAIR, $159.80, VEHICLE REPAIR; WESTERN WATERWORKS, $17.50, LEASE; **SHERIFF:** ACPE, 461.33, TRAINING; ACPE, $28.59, TRAINING; BOTACH TACTICAL, $172.00, RADIO MAINTENANCE; CSI FORENSIC SUPPLY, $110.35, INVESTIGATION; NEVE'S UNIFORMS, UNIFORM EXPENSE; $334.68, OFFICE DEPOT, $96.74, SUPPLIES; SECRETARY OF STATE, $30.00, SUPPLIES; US IDENTIFICATION MANUAL, $82.50, OFFICE SUPPLIES; WESTERN WATERWORKS, $32.50, SUPPLIES; **DETENTION:** ACPE, $557.01, DETENTION TRAINING; ACPE, $43.97, DETENTION TRAINING; CRESENT ELECTRIC, $86.49, DETENTION MAINTENANCE; JO-ED PRODUCE, $2781.50, BOARDING OF PRISONERS; MATTHEW BENDER, $39.34, SUPPLIES; MEADOW GOLD DAIRY, $316.71, BOARDING OF PRISONERS; OFFICE DEPOT, $1,184.29, SUPPLIES; SECRETARY OF STATE, $30.00, SUPPLIES; US FOOD, $1460.15, BOARDING OF PRISONERS; VAN'S WHOLESALE, $17.02, SUPPLIES; WPOA, $95.00, DETENTION TRAINING; WYOMING RETIREMENT SYSTEM, $239.85, REHIRED RETIREE FEE; **ATTORNEY:** KEITH R NACHBAR PC, $47.53, COPIES; OFFICE DEPOT, $243.22, SUPPLIES; WALMART, $367.00, OFFICE SUPPLIES; **INTERGOVERNMENTAL:** MARTHA SCHILLING, $1833.00, CONTRACT SERVICES; **PLANNING:** LARAMIE NEWSPAPER, $294.50, ADVERTISING; LEWAN, $339.98, SUPPLIES; WESTERN WATERWORKS, $17.50, SUPPLIES; **CORONER:** THOMAS A FURGESON, $343.21, TRAVEL & MILEAGE; HOLLAND CLEANERS, $25.00, CLEANING; LARAMIE PLAINS CIVIC CENTER, $115.00, RENT/STORAGE; **CLERK OF COURT:** MODERN PRINTING, $191.88, SUPPLIES; PLAINSMAN PRINTING, $505.50, SUPPLIES; WYOMING CLERK OF DISTRICT COURT ASSOCIATION, $125.00, DUES; **DISTRICT COURT:** DAVID MCCARTHY PC, $307.50, LEGAL SERVICES; TILLIE ROUTH, $1030.00, LEGAL SERVICES; STATE OF WYOMING, $1359.83, GAL PROGRAM; RICHARD SZEKELY, $225.00, LEGAL

SERVICES; **DRUG COURT:** REDWOOD TOXICOLOGY LABORATORY, $255.00, MEDICAL TESING; WESTERN WATERWORKS, $8.00, SUPPLIES; **ROAD & BRIDGE:** ALSCO, $76.32, SAFETY CLOTHING; CSK PROSHOP, $14.99, HEAVY EQUIPMENT REPAIR; DRIVE TRAIN INDUSTRIES, $298.03, HEAVY EQUIPMENT REPAIR; FAT BOYS TIRE & AUTO, $759.50, HEAVY EQUIPMENT REPAIR; INDUSTRIAL DISTRIBUTIORS, $123.67, EQUIPMENT; LARAMIE AUTO PARTS, $220.37, EQUIPMENT REPAIR; PETERBILT OF WYOMING, $99.96, HEAVY EQUIPMENT REPAIR; SAFELITE GLASS, $168.98, VEHICLE REPAIR; TRUE VALUE, $11.18, SHOP EQUIPMENT; UNION TELEPHONE, $52.11, TELEPHONE; WYOMED LABORATORY, $70.00, FDT; WYOMING MACHINERY, $22.85, HEAVY EQUIPMENT REPAIR; **FIRE:** ALLENS PARTS SUPPLY, $42.28, SUPPLIES; ROBERT SHOEMAKER, $135.07, TRAVEL & MILEAGE; SOUTHEASTERN WYOMING GARGAGE DOOR, $150.00, SUPPLIES; WHEATLAND COOPERATIVE, $28.20, FUEL; WYOMING STATE FORESTRY DIVISION, $366.84, SUPPLIES; **PUBLIC HEALTH:** JENNIFER ANDERSON, $22.53, MILEAGE; LARAMIE NEWSPAPER, $393.95, ADVERTISING; AMANDA OLIVER, $3.41, MILEAGE; AMANDA SLUSS, $35.20, MILEAGE; VAN'S WHOLESALE, $34.48, SUPPLIES; WYOMING SECURITY SYSTEMS, $75.00, ALARM MONITORING; **WIC:** COPY CENTER, $261.37, CLIENT SERVICES; DIABETIC EXPRESS, $204.45, SUPPLIES; DENISE IVEY, $221.76, TRAVEL & MILEAGE; **1% SALES TAX:** COMPUTER SOFTWARE ASSOC, $152.25, COMPUTER REPAIRS; LEWAN, $2414.00, NETWORK UPGRADE; SMOOTHWALL, $3000.00, FIREWALL RENEWAL; **MCH/TANF**: JENNIFER ANDERSON, $9.35, MILEAGE; AMANDA OLIVER, $16.78, MILEAGE; AMANDA SLUSS, $290.64, TRAVEL & MILEAGE; AMANDA SLUSS, $5.50, MILEAGE; LINDA VALENTI $49.00, MILEAGE; **DETENTION MEDICAL:** EXPRESS PHARMACY, $173.53, MEDICAL EXPENSE; STAT PHARMACUETICALS, $549.24, MEDICAL EXPENSE; WYOMED LABORATORY, $325.50, MEDICAL EXPENSE; **FIRST INTERSTATE BANK:** $657.94, SUPPLIES; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES:** $312,070.89 **TOTAL PAYROLL:** 402,182.63 **TOTAL EXPENDITURES: $714,253.52**

12. ADJOURN.

MOTION by Chesnut seconded by Gabriel to ADJOURN the Regular Meeting of October 20, 2009 at 10:01 a.m.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Sullivan, Chairman

ATTEST:

Jackie R. Gonzales, County Clerk