

COUNTY COMMISSIONER MINUTES

AUGUST 18, 2009

LARAMIE, WYOMING

1. **Roll Call.**

Roll call showed present: Sullivan, Gabriel and Chesnut.

2. **Public Comment**

None.

3. **Consideration of Changes in Agenda.**

No changes.

4. **Approval of Consent Agenda.**

MOTION by Chesnut, seconded by Gabriel that each specific action on the Consent Agenda be APPROVED as indicated below:

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

**CONSENT AGENDA**

- 4a. Minutes of the August 4, 2009 Regular Meeting of the Board.  
Action: that the Board APPROVES the MINUTES of the August 4, 2009 Regular Meeting of the Board.
- 4b. Minutes of the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 23, 2009 MINUTES of the Albany County Public Library Board of Directors.
- 4c. Minutes and Agenda of the Albany County Planning and Zoning Commission.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 8, 2009 MINUTES and the August 12, 2009 AGENDA of the Albany County Planning and Zoning Commission.
- 4d. Minutes and Agenda of the Wyoming Association of Risk Management Property Insurance Joint Powers Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 23, 2009 MINUTES and the August 12, 2009 AGENDA of the Wyoming Association of Risk Management Property Insurance Joint Powers Board.
- 4e. Minutes and Agenda of the Laramie Plains Civic Center Joint Powers Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 14, 2009 MINUTES and August 11, 2009 AGENDA of the Laramie Plains Civic Center Joint Powers Board.
- 4f. Balance Sheet, Income Statement and Budget vs. Actual Report of the Wyoming Association of Risk Management Property Insurance Pool.  
Action: that the Board ACKNOWLEDGES RECEIPT of the BALANCE SHEET as of June 30, 2009; INCOME STATEMENT from July 2008 through June 2009 and BUDGET vs. ACTUAL REPORT from July 2008 through June 2009 of the Wyoming Association of Risk Management Property Insurance Pool.
- 4g. Albany County Clerk of District Court Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending July 2009 from Janice Sexton, Clerk of District Court.
- 4h. Albany County Assessor Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending July 2009 from Grant Showacre, County Assessor.
- 4i. Revenues & Expenditures Budgeted vs. Actual Report of the Albany County Public Library.  
Action: that the Board ACKNOWLEDGES RECEIPT of the REVENUES & EXPENDITURES BUDGETED VS. ACTUAL REPORT of the Albany County Public Library.
- 4j. Final Budget Summary of the Laramie Rivers Conservation District  
Action: that the Board ACKNOWLEDGES RECEIPT of the FINAL BUDGET SUMMARY for fiscal year ending June 30, 2010 of the Laramie Rivers Conservation District.
- 4k. Final Budget Summary of the Albany County Public Library.  
Action: that the Board ACKNOWLEDGES RECEIPT of the FINAL BUDGET SUMMARY for fiscal year ending June 30, 2010 of the Albany County Public Library.
- 4l. Albany County General Fund Expenditure Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the General Fund EXPENDITURE REPORT for the month ending July 2009 as prepared by the County Clerk's Office.

4m. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
Nowell	Rex & Stella	ZC-083-09	455	Roger Canyon Road	Accessory Building	Res
Elliott	Patrick & Jennifer	ZC-084-09	###	Wilderness Drive	Mobile Home	Res
Sutherland	Scott	ZC-085-09	445	Mule Deer Road (Flying X Ranch)	Accessory Building	Res
Leaming	Taylor & Millicent	ZC-086-09	845	Howe Road	Accessory Building	Res
Grimes (Flying X)	Dennis	ZC-087-09	615	Left Hand Canyon Road	Accessory Building	Ag
Walker	Dean & Lisa	ZC-088-09	###	Beryl Road (Wild Horse Ranch)	Principal Structure	Res
Walker	Dean & Lisa	ZC-089-09	###	Beryl Road (Wild Horse Ranch)	Accessory Building	Res

4m. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Denise Freeman, WARM Property Pool Annual Meeting; NACO County News; CLIMB Wyoming; Gateway West Transmission Line Project Newsletter; Better Roads; Wyoming Road Work Guide; Clerk of District Court(2); Around Cheyenne; GOVERNING; Jackie R. Gonzales, County Clerk; Medicine Bow-Routt National Forests and Thunder Basin National Grassland(2); American City & County; United States Department of Commerce; Heart Disease & Stroke Prevention Program; Trihyrdo;

**REGULAR AGENDA**

5. Renewal of Mobile Home Park Licenses for 2009-2010.

MOTION by Chesnut, seconded by Gabriel to APPROVE Renewal of the following Mobile Home Park Licenses for 2009-2010: Kiehm Mobile Home Park, A & C Mobile Home Park, Jackson Mobile Home Park, K Bar D Mobile Home Park and Wyoming Mobile Home Park.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

6. Approach License for James Osborne on County Road #210, Soldier Springs Road, located in Section 9 Township 15 North, Range 73 West.

MOTION by Gabriel, seconded by Chesnut to APPROVE Approach License for James Osborne on County Road #210, Soldier Springs Road, located in Section 9 Township 15 North, Range 73 West with the condition that an 18" diameter culvert be required in the approach.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

7. Approach License for Derek John Mancinho on County Road #17, Roger Canyon Road, located in Section 6, Township 16 North, Range 72 West.

MOTION by Chesnut, seconded by Gabriel to APPROVE Approach License for Derek John Mancinho on County Road #17, Roger Canyon Road, located in Section 6, Township 16 North, Range 72 West with the condition that an 18" culvert be required.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

8. Approach License for David Lee Urquidez on County Road #30, Buford Road, located in Section 1, Township 13 North, Range 74 West.

MOTION by Chesnut, seconded by Gabriel to APPROVE Approach License for David Lee Urquidez on County Road #30, Buford Road, located in Section 1, Township 13 North, Range 74 West with the condition that an 18" culvert be required.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

9. Replacement of Heavy Equipment Operator in the County Road & Bridge Department.

MOTION by Gabriel, seconded by Chesnut to APPROVE the replacement of a heavy equipment operator in the County Road & Bridge Department.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

10. Resolution regarding Procedure for Payment of Certain County Expenses.

MOTION by Chesnut, seconded by Gabriel to APPROVE Resolution 081809 regarding Procedure for Payment of Certain County Expenses regarding payroll payment made in compliance with W.S. §27-4-104 which requires employers to pay wages to an employee whose employment has been terminated within 5 days of the termination including any associated payment for payroll taxes and Court ordered deduction from such wages and health insurance claims due to the County Self Insured Plan Administrator pursuant to the agreement between the County and the Plan Administrator.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

11. Special Malt Beverage License for Laramie Jubilee Days, Inc. for an event on September 12, 2009 at the Hansen Teaching Arena.

MOTION by Chesnut, seconded by Gabriel to APPROVE Special Malt Beverage License for Laramie Jubilee Days, Inc. for an event on September 12, 2009 at the Hansen Teaching Arena from 5:00 p.m. to 10:00 p.m. for a fund raising rodeo (Fall Brawl).

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

12. Allocation of storage space for Evidence Storage and Processing Building.

MOTION by Gabriel, seconded by Chesnut to APPROVE the allocation of storage space for Evidence Storage and Processing Building for the County Treasurer, Clerk of District Court, County Assessor, County Clerk, County Attorney and IT who will share space with the GIS Department as presented by Lt. DeMello.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

13. Payroll and Vouchers for August 2009.

MOTION by Gabriel, seconded by Chesnut to APPROVE Payroll and Vouchers for August 2009 and DIRECTS the County Clerk to assign a voucher number to the following vouchers signature stamp each voucher and to cause warrants to be issued in payment of each such account to wit: as per notation on the vouchers: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** BIG BROTHER BIG SISTERS, \$3230.00, CONTRACT SRVICES; AFLAC, \$2738.15, PAYROLL DEDUCTION; AMERICAN HERITAGE LIFE, \$130.46, PAYROLL DEDUCTION; BOLT LLC, \$1428.47, DRUG COURT RENT; CITY OF LARAMIE, \$7500.00, EMERGENCY MANAGEMENT PERFORMAMCE GRANT; CLERK OF DISTRICT COURT, \$380.50, PAYROLL DEDUCTION; COLONIAL LIFE, PAYROLL DEDUCTION; FORT DEARBORN, \$1305.50, PAYROLL DEDUCTION; KIM GULLICKSON, \$2339.00, FUELS COORDINATORS SALARY; INSURANCE COORDINATORS OF MONTANA, \$1124.25, PAYROLL DEDUCTION; INVINSON MEMORIAL HOSPITAL, \$130.00, CONTINUING EDUCATION; KONE, \$41006.25, ACPL MRG; LAND STEWARDSHIP, \$3328.00, CWPP DRAFT; LIFE INVESTORS, \$280.00, PAYROLL DEDUCTION; LINCOLN PRINTING, \$8.50, SUPPLIES; BETH MULLINS, \$508.17, TRAVEL & MILEAGE; ORCHARD TRUST CO, \$6007.24, PAYROLL DEDUCTION; PAYFLEX, \$2120.00, PAYROLL DEDUCTION; QUALITY ELECTRIC, \$33453.90, BANK-UP GENERATORS; QWEST, \$2526.31, PHONE CHARGES; QWEST, \$425.06, TELEPHONE: SNOE TRANSPORT, \$4200.00, VEHICLE REPAIR; STAR AWARDS, \$88.67, SUPPLIES; UNITED WAY, \$100.00, PAYROLL DEDUCTION; VALIC, \$4436.97, PAYROLL DEDUCTION; VERIZON, \$1748.42, PHONE; WYOMING CHILD SUPPORT ENFORCEMENT, \$204.00, PAYROLL DEDUCTION; WYOMING CHILD SUPPORT ENFORCEMENT, \$743.79, PAYROLL DEDUCTION; WYOMING CHILD SUPPORT ENFORCEMENT, \$150.00, PAYROLL DEDUCTION; WYOMING NCPERS LIFE INSURANCE, \$848.00, PAYROLL DEDUCTION; WYOMING RETIREMENT SYSTEM, \$67958.49, PAYROLL DEDUCTION; WYOMING WORKERS COMPENSATION, \$5473.89, PAYROLL DEDUCTION; **COMMISSIONERS:** WACO, \$225.00, REGISTRATION FOR WACO; A THRU Z, \$30.80, DOCUMENT DESTRUCTION; SCHILLING & WINN, \$24274.94, PROFESSIONAL SERVICES; **GENERAL ACCOUNTS:** ALBANY COUNTY EMPLOYEE HEALTH BENEFITS ACCOUNT, \$118252.00, PAYROLL DEDUCTION; CARBON POWER & LIGHT, \$72.11, UTILITIES; CITY OF LARAMIE, \$3592.00, COUNTY CLEAN-UP FEES; MADER TSCACHER PETERSON,

\$1000.00, PROGRES BILLING; PITNEY BOWES, \$261.50, POSTAGE; POLK CITY DIRECTORIES, \$372.40, POLK DIRECTORY; ROCKY MOUNTAIN POWER, \$1625.96, UTILITIES; SOURCE GAS, \$228.18, UTILITIES; WYOMING DISPOSAL SYSTEMS, \$55.00, UTILITIES; WYOMING DEPARTMENT OF EMPLOYMENT, \$6691.70, UNEMPLOYEMNT INSURANCE; **COURTHOUSE:** ALSCO, \$453.76, SUPPLIES; COLORADO MACHINERY, \$4.01, VEHICLE PARTS; K-MART, \$33.15, SUPPLIES; WAL-MART, \$61.53, CLEANING SUPPLIES; **CLERK:** WACO, \$225.00, REGISTRATION FOR WACO; A THRU Z, \$30.80, DOCUMENT DESTRUCTION; LARAMIE INVESTMENT, \$50.00, NOTARY BOND; SECRETARY OF STATE, \$60.00, NOTARY FEE; **GRANTS:** DAYTIMERS, \$23.99, SUPPLIES; SHEELA SCHERMETZLER, \$55.00, TRAVEL & MILEAGE; **IT:** LARAMIE INVESTMENT, \$50.00, NOTARY BOND; SECRETARY OF STATE, \$30.00, NOTARY FEE; **CSBG:** ALBANY COUNTY COMMUNITY MEDICAL, \$3200.91, JULY 09; ALBANY COUNTY SAFE PROJECT, \$1276.67, JULY 09; SHARON BREITWEISER, \$367.33, JULY 09; DOWNTOWN CLINIC, \$1416.00, JULY 09; EPPSON CENTER FOR SENIORS, \$1050.00, JULY 09, HOSPICE OF LARAMIE, \$620.00, JULY 09; INTERFAITH-GOOD SAMARITAN, \$3333.33, JULY 09; LARAMIE REPRODUCTIVE HEALTH, \$384.66, JULY 09; LARAMIE SOUP KITCHEN, \$616.66, JULY 09; LARAMIE YOUTH CRISIS CENTER; \$2154.05, JULY 09; SALVATION ARMY, \$2128.00, JULY 09; WYOMING INDEPENDENT LIVING, \$291.66, JULY 09; **TREASURER:** WACO, \$225.00, REGISTRATION FOR WACO; A THRU Z, \$30.80, DOCUMENT DESTRUCTION; NATIONAL BUSINESS SYSTEMS, \$350.18, TAX NOTICES; WESTERN WATERWORKS, \$17.50, SUPPLIES; **ASSESSOR:** A THRU Z, \$30.80, DOCUMENT DESTRUCTION; MIKE'S REPAIR, \$49.08, VEHICLE EXPENSE; TWO CUT FRAMING, \$120.00, FRAME; TY PICKETT, \$2000.00, AUG INSTALLMENT; WESTERN WATERWORKS, \$22.50, SUPPLIES; **DETENTION:** WYOMING RETIREMENT SYSTEM, \$272.71, REHIRED RETIREE FEE; **ATTORNEY:** A THRU Z, \$30.80, DOCUMENT DESTRUCTION; OFFICE DEPOT, \$209.85, OFFICE SUPPLIES; SAM'S CLUB DIRECT, \$456.43, SUPPLIES; **INTERGOVERNMENTAL:** MARTHA SCHILLING, \$1833.00, MENTAL HEALTH EXAMINER; **PLANNING:** LARAMIE NEWSPAPER, \$492.64, ADVERTISING; WESTERN WATERWORKS, \$18.00, OFFICE SUPPLIES; **CLERK OF COURT:** LEWAN & ASSOCIATES, \$169.99, SUPPLIES; MODERN PRINTING, \$208.00, SUPPLIES; KENA K O'FLANNIGAN, \$783.25, LEGAL SERVICES; **DISTRICT COURT:** DEVINE LAW, \$1125.00, LEGAL SERVICES; TRENT LAW OFFICE, \$133.34, LEGAL SERVICES; **DRUG COURT:** REDWOOD TOXICOLOGY LABORATORY, \$68.00, MEDICAL SERVICES; STEPHEN L. REESE, \$230.00, CLIENT SERVICES; WESTERN WATERWORKS, \$20.50, SUPPLIES; **ROAD & BRIDGE:** ALSCO, \$76.86, SAFETY CLOTHING; DRIVE TRAIN INDUSTRIES, \$604.34, HEAVY EQUIPMENT REPAIR; KETT'S, \$365.60, HEAVY EQUIPMENT REPAIR; LARAMIE AUTO PARTS, \$413.07, SHOP EQUIPMENT; TRUE VALUE, \$47.96, SHOP EQUIPMENT; UNION TELEPHONE, \$52.64, TELEPHONE; VAN'S WHOLESALE, \$29.58, SHOP EQUIPMENT; WYOMED LABORATORY, \$98.00, FDT; WYOMING MACHINERY, \$60.70, HEAVY EQUIPMENT REPAIR; **FIRE:** SAM'S CLUB DIRECT, \$15.00, MEMBERSHIP FEE; WHEATLAND RURAL ELECTRIC, \$26.57, GARRETT ELECTRIC SERVICE; **PUBLIC HEALTH:** DOE PLUMBING, \$69.50, SERVICE CALL; KAROL HODGES, \$3.41, MILEAGE; AMANDA OLIVER, \$3.08, MILEAGE; AMANDA SLUSS, \$4.12, MILEAGE; LINDA VALENTI, \$3.30, MILEAGE; **WIC:** RILEY MEYEN, \$522.11, TRAVEL & MILEAGE; US POST OFFICE, \$280.00, POSTAGE; **1% SALES TAX:** BRESNAN COMMUNICATIONS, \$94.95, INTERNET

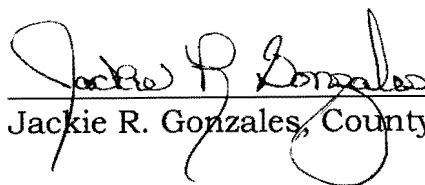
ACCESS; DATA IMAGING, \$2010.58, MICROFILM; DELL MARKETING, \$1526.03, COMPUTER UPGRADE; ESRI, \$17799.18, SOFTWARE MAINTENANCE; HEWLETT-PACKARD, \$2802.00, NETWORK SERVER UPGRADE; LEWAN & ASSOCIATES, \$17041.30, COPUTER SUPPLIES; M. LEE SMITH PUBLISHING, \$367.00, SUBSCRIPTION; NERO, \$514.00, SOFTWARE; SHEELA SCHERMETZLER, \$110.00, TRAVEL & MILEAGE; UNIVERSITY OF WYOMING, \$1020.03, CONTINUING EDUCATION; VOLTECH ELECTRIC, \$281.41, ELECTRIC UPGRADE; WACO, \$105.00, CONTINUING EDUCATION; **MCH/TANF:** KAROL HODGES, \$80.73, MILEAGE; LARAMIE NEWSPAPER, \$295.15, ADVERTISING; LARAMIE PHYSICIANS, \$294.00, MEDICAL SERVICES; LARAMIE PHYSICIANS, \$300.00, MEDICAL SERVICES; LARAMIE PHYSICIANS FOR WOMEN, \$300.00, MEDICAL SERVICES; JOYCE MILLER, \$16.50, MILEAGE; AMANDA OLIVER, \$9.02, MILEAGE; AMANDA SLUSS, \$21.45 MILEAGE; SOURCE OFFICE PRODUDUCTS, \$140.40, OFFICE SUPPLIES; US POST OFFICE, \$220.00, POSTAGE; LINDA VALENTI, \$78.91, MILEAGE; WAL-MART, \$44.33, OFFICE SUPPLIES; **FIRST INTERSTATE BANK:** \$506.85, VEHICLE EXPENSE; \$13.11, MEALS; \$299.91, SUPPLIES; \$131.97, OFFICE SUPPLIES; \$626.52, OFFICE SUPPLIES; \$255.99, POSTAGE; \$145.56, POSTAGE/SUPPLIES; \$117.35, OFFICE SUPPLIES; \$51.97, PROGRAM SUPPLIES; \$9.98, TRAVEL & MILEAGE; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES:** \$429,908.78 **TOTAL PAYROLL:** \$403,378.93 **TOTAL EXPENDITURES: \$833,287.71**

14. ADJOURN.

MOTION by Chesnut, seconded by Gabriel to ADJOURN the Regular Meeting of August 18, 2009 at 9:44 a.m.

BOARD OF COUNTY COMMISSIONERS  
/s/ Tim Sullivan, Chairman

ATTEST:

  
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Jackie R. Gonzales, County Clerk