

COUNTY COMMISSIONER MINUTES

DECEMBER 1, 2009

LARAMIE, WYOMING

1. **Roll Call.**

The Regular Meeting was called to order at 9:30 a.m. by Chairman Sullivan. Roll call showed Sullivan, Chesnut and Gabriel all present.

Public Hearing.

New County Retail or Special Malt Beverage Permit for Snowy Range Management LLC, dba Snowy Range Ski Area

Jim Pond, County Sheriff spoke about the few incidents that have happened up at the ski area regarding alcohol. The area is well policed and on many occasions, deputies work as ski patrol on their off time. There is regular police presence at the ski area.

MOTION by Chesnut seconded by Gabriel to CLOSE the Public Hearing at 9:31 a.m.

2. **Public Comment.**

Sheela Schermetzler, Grants Manager spoke about the need to have a special meeting on Friday December 4, 2009 to go over the MOU with the Wyoming Energy Council and the CDBG Grant for the SAFE Project.

Jim Pond, County Sheriff spoke to the Commissioners of the need to have an executive session on Friday December 4, 2009 to discuss personnel matters.

3. **Consideration of Changes in the Agenda.**

No Changes to the Agenda.

4. **Approval of Consent Agenda.**

MOTION by Chesnut, seconded by Gabriel that each specific action on the Consent Agenda be APPROVED as indicated.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

CONSENT AGENDA

4a. Minutes of the November 17, 2009 Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the November 17, 2009 Regular Meeting of the Board.

4b. Minutes and Agenda of the Albany County Fair Board.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 14, 2009 MINUTES and the November 11, 2009 AGENDA of the Albany County Fair Board.

4c. Minutes and Agenda of the Wyoming Association of Risk Management Property Insurance Joint Powers Board.

Action: that the Board ACKNOWLEDGES RECEIPT of the August 12, 2009 MINUTES and the November 12, 2009 AGENDA of the Wyoming Association of Risk Management Property Insurance Joint Powers Board.

4d. Agenda of the Albany County Public Library Board of Directors.

Action: that the Board ACKNOWLEDGE RECEIPT of the November 24, 2009 AGENDA of the Albany County Public Library Board of Directors.

4e. Report of the Albany County Public Library.

Action: that the Board ACKNOWLEDGES RECEIPT of the NOVEMBER REPORT of the Albany County Public Library prepared by Susan Simpson, County Librarian.

4f. Statement of Financial Position and Operations of the Albany County Fair Board.

Action: that the Board ACKNOWLEDGES RECEIPT of the STATEMENT OF FINANCIAL POSITION AND OPERATIONS as of October 31, 2009 of the Albany County Fair Board.

4g. Balance Sheet, Income Statement and Budget vs. Actual Report of the Wyoming Association of Risk Management Property Insurance Joint Powers Board.

Action: that the Board ACKNOWLEDGES RECEIPT of the BALANCE SHEET as of September 30, 2009; the INCOME STATEMENT from July through September 2009 and the Budget vs. Actual Report from July through September 2009 of the Wyoming Association of Risk Management Property Insurance Joint Powers Board.

4h. Albany County Sheriff Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending December 2008; January 2009; February 2009; March 2009; April 2009; May 2009; June 2009; July 2009; August 2009; September 2009 and October 2009 from Sheriff Jim Pond.

4i. Albany County Treasurer Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the MONTHLY STATEMENT for the month ending October 2009 from Linda Simpson, County Treasurer.

4j. Albany County General Fund Revenue Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the ALBANY COUNTY GENERAL FUND REVENUE REPORT for the period ending October 2009 as prepared by the Albany County Treasurer's Office.

4k. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
Nuemeyer	Cory	ZC-121-09	###	Saw Dust Trail	Principal Structure	Res

4l. County Road Fund Voucher.

Action: that the Board APPROVES the following County Road Fund Voucher:

Vendor	Service	Invoice Date/No.	Amount	Account No.	Amount
Simon Contractors	Dutton Creek	11/10/09	\$1,086,418.62	979-5300-000	\$814,813.97
	Resurfacing			979-5305-000	\$271,604.65

4m. ACH payments to Blue Cross Blue Shield regarding health insurance claims.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims.

4n. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Local Government Liability Pool; State Board of Equalization (3); Wyoming Department of Transportation (2); Conservation Leaders Network; U.S. Department of Agriculture; George K. Baum & Company; Versa Heat; NACo County News; Climb Wyoming; City of Laramie Community Development Department; Ron Graham; Wyoming Arts Council; U.S. Census 2010; Wyoming FFA; State of Wyoming Department of Audit; U.S. Postal Service; Wyoming Department of Revenue (2); Wyoming Community Development Authority; Laramie Economic Development Corporation; Wyoming County Commissioners Association; Wyoming Business Council; Works of Wyoming and Albany County Hospital District Ivinson Memorial Hospital Combined Financial Statements and other Financial Information.

REGULAR AGENDA

5. **ACTION** on New County Retail or Special Malt Beverage Permit for Snowy Range Management LLC, dba Snowy Range Ski Area.

MOTION by Chesnut, seconded by Gabriel to APPROVE New County Retail or Special Malt Beverage Permit for Snowy Range Management LLC, dba Snowy Range Ski Area for the period December 1, 2009 through July 9, 2010.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

6. Present for **CONSIDERATION** request to conduct historical survey on Albany County owned land (old Fort Sanders property).

MOTION by Chesnut, seconded by Gabriel to ALLOW Joe Wheeler permission to conduct a historical survey (walk around the property and do a comprehensive surface shovel assessment) on Albany County owned land (old Fort Sanders property).

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

7. Transportation Enhancement Activities Agreement FY2010 between the Wyoming Department of Transportation and the Albany County Commission in the amount of \$40,800 for the benefit of Telephone Canyon study to be completed by December 31, 2010.

MOTION by Gabriel, seconded by Chesnut to APPROVE Transportation Enhancement Activities Agreement FY2010 between the Wyoming Department of Transportation and the Albany County Commission in the amount of \$40,800 for the benefit of Telephone Canyon study to be completed by December 31, 2010 with a collaborative effort between WYDOT, the County and the City.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

8. Resignation from Bret Vance, member of the Albany County/City of Laramie Environmental Advisory Committee and Direct the Clerk to advertise vacancy.

MOTION by Chesnut, seconded by Gabriel to ACKNOWLEDGE RECEIPT of the Resignation from Bret Vance, member of the Albany County/City of Laramie Environmental Advisory Committee and DIRECT the Clerk to advertise the vacancy.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

9. Bond Issue Investment Banking and Financial Services Request for Proposal.

MOTION by Gabriel, seconded by Chesnut to RATIFY Bond Issue Investment Banking and Financial Services Request for Proposal.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

10. Vouchers for November 2009.

MOTION by Chesnut, seconded by Gabriel to APPROVE Vouchers for November 2009 and DIRECTS the County Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each such account to wit: as per notation on the vouchers: **GENERAL AND SPECIAL REVENUE EXPENDITURES:** RONALD BAILEY, \$2080.00, LANDOWNER COST/SHARE; MATTHEW CASTANO, \$1000.00, CONTRACT SERVICES; FIRST DATA MERCHANT SERVICES, \$455.58, MONTHLY FEES; FREUDENTHAL & BONDS, \$1000.00, FIRE PROJECTS; HILTON GARDEN INN, \$71.40, H1N1 CONFERENCE; INVINSON MEMORIAL HOSPITAL, \$50.00, MEDICAL SERVICES; KALCO CONSTRUCTION, \$139.74, BUILDING MAINTENANCE; BETH MULLINS, \$106.77, MILEAGE; PAPPAS & PAPPAS ARCHITECTS, \$450.52, LIBRARY MODIFICATION; PEERLESS TYRE, \$2488.50, FOREST PATROL EXPENSE; QUALITY ELECTRIC, \$118228.60, GENERATOR PROJECT; JEANETTE TRYON, \$394.17, PARTICIPANT RENT; **COMMISSIONERS:** A THRU Z, \$30.80, DOCUMENT DESTRUCTION; **GENERAL ACCOUNTS:** ACPE FEDERAL CREDIT UNION, \$322.02, FUEL; ALBANY COUNTY FAIR ASSOC, \$142.45, UTILITIES; BRESNAN, \$55.28, UTILITIES; CITY OF LARAMIE, \$1230.96, UTILITIES; DELUXE BUSINESS FORMS, \$56.62, SUPPLIES; DOOLEY OIL, \$17107.72, FUEL; GE CAPITAL, \$5091.00, COPIER LEASE; THE HILLSBOROUGH PRINTERY, \$208.01, COUNTY WARRANTS; HILTON GARDEN INN, \$1214.40, WACO EXPENSE; LEWAN, \$2339.20, COPIER LEASE; MADER, TSCHACHER, PETERSON, \$14700.00, PROGRESS BILLING; PAYFLEX, \$100.00, ADMIN FEES; ROCKY MOUNTAIN POWER, \$8882.86, UTILITIES; S B FUELS OF WYOMING, \$327.08, FUEL ADDITIVE; **COURTHOUSE:** ALLBRIGHT, \$1200.00, BUILDING MAINTENANCE; LOU'S SPRINKLER, \$417.65, MAINTENANCE; SAM'S CLUB, \$672.32, CLEANING SUPPLIES; GARLAND WOODS, \$400.37, SUPPLIES; **CLERK:** A THRU Z, \$30.80, DOCUMENT DESTRUCTION; MODERN PRINTING, \$82.19, OFFICE SUPPLIES; SOURCE OFFICE PRODUCTS, \$43.00, OFFICE SUPPLIES; **GRANTS:** SHEELA SCHERMETZLER, \$4.50, WORKSHOP SUPPLIES; **ELECTIONS:** STATE OF WYOMING A&I, \$57.00, STATE ACCESS FEE; **CSBG:** ALBANY COUNTY COMMUNITY MEDICAL, \$8541.66, OCT & NOV; ALBANY COUNTY SAFE PROJECT, \$7248.97, OCT & NOV; CSBG BOARD OF DIRECTORS, \$3389.75, OCT; DOWNTOWN CLINIC, \$10040.00, OCT & NOV; EPPSON CENTER, \$7458.32, OCT & NOV; HOSPICE OF LARAMIE, \$5750.00, OCT & NOV; LARAMIE REPRODUCTIVE HEALTH, \$1349.07, OCT & NOV; **TREASURER:** A THRU Z, \$30.80, DOCUMENT DESTRUCTION; STATE OF WYOMING A&I, \$57.00, STATE ACCESS FEE; WESTERN WATERWORKS, \$7.50, MAINTENANCE EQUIPMENT; **ASSESSOR:** A THRU Z, \$30.80, DOCUMENT DESTRUCTION; LINCOLN PRINTING, \$202.41, SUPPLIES; SECRETARY OF STATE, \$30.00, NOTARY APPLICATION; STATE OF WYOMING A&I, \$38.00, STATE ACCESS FEE; **SHERIFF:** ACPE FEDERAL CREDIT UNION, \$711.50, TRAINING/MAINTENANCE; ADVANCE AUTO PARTS, \$8.28, AUTO EXPENSE; CHEYENNE STAMP WORKS, \$27.20, OFFICE SUPPLIES; GALLS, 174.83, UNIFORM EXPENSE; HOLLAND CLEANERS, \$105.60, UNIFORM EXPENSE; INVENTORY TRADING, \$98.00, UNIFORM EXPENSE; LARAMIE GM AUTO, \$5465.81, AUTO EXPENSE; LARAMIE NEWSPAPERS, \$246.42, ADVERTISING; LARAMIE PHYSICIANS, \$127.00, INVESTIGATIONS; MED-TECH RESOURCE, \$158.65, INVESTIGATIONS; MINER'S, \$553.30, AUTO EXPENSE; NEVE'S, \$164.84, UNIFORM EXPENSE; PUBLIC SAFETY CENTER, \$110.11, INVESTIGATIONS; RICHARDS WILCOX, \$541.45, FILING SYSTEM; WESTERN STATES SHERIFF'S ASSOC, \$225.00, TRAINING; WESTERN WATERWORKS, \$40.00, OFFICE SUPPLIES; **DETENTION:** ACE HARDWARE, \$42.73, DETENTION SUPPLIES; ACPE FEDERAL CREDIT UNION, \$32.00, TRAINING; CHEYENNE STAMP WORKS, \$27.20, OFFICE SUPPLIES; CRESCENT ELECTRIC, \$90.24, DETENTION MAINTENANCE; DOCUSOURCE, \$321.75, DETENTION SUPPLIES; EAGLE PLUMBING, \$14.85, DETENTION MAINTENANCE; FASTENAL, \$10.97, DETENTION MAINTENANCE; JOED PRODUCE, \$5777.57, BOARDING OF PRISONERS; JOHNSON CONTROLS, \$380.00, DETENTION MAINTENANCE; KONE, \$950.24, ELEVATOR CONTRACT; MEADOW GOLD DAIRY, \$628.79, BOARDING OF PRISONERS; MODERN PRINTING, \$134.59, DETENTION SUPPLIES; OFFICE DEPOT, \$1039.54, DETENTION SUPPLIES; US FOOD SERVICE, \$3374.40, BOARDING OF PRISONERS; VAN'S WHOLESALE, \$392.91, DETENTION SUPPLIES; **ATTORNEY:** A THRU Z, \$30.80, DOCUMENT DESTRUCTION; RICHARD C. BOHLING, \$98.21, OFFICE SUPPLIES; OFFICE DEPOT, \$231.44, OFFICE SUPPLIES; **INTERGOVERNMENTAL:** PEAK WELLNESS CENTER, \$916.74, CONTRACT SERVICES; **CORONER:** THOMAS A. FURGESON, \$275.48, TRAVEL & MILEAGE; NMS LABS, \$98.00, TOXICOLOGY SCREENS; KATHLEEN VERNON, \$81.00, CONTRACT SERVICES; MANDI ZARUBA, \$133.90, CONTRACT SERVICES; **COOPERATIVE EXTENSION:** ALBANY COUNTY FAIR ASSOC, \$50.00, JANITORIAL SERVICES; THE RELIABLE CORP, \$37.17, OFFICE SUPPLIES; **CLERK OF COURT:** ALBANY COUNTY TREASURER, \$1499.10, JURY SERVICE; **DISTRICT COURT:** PENCE & MACMILLAN, \$510.00, LEGAL SERVICES; **DRUG COURT:**

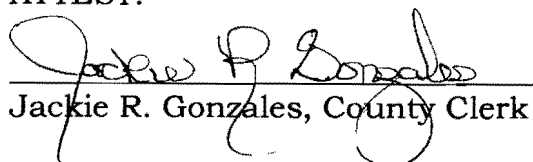
TERESA JACOBS-CASTANO, \$7000.00, CONTRACT SERVICES; WALMART, \$148.94, PARTICIPANT INCENTIVES; **ROAD & BRIDGE:** ALSCO, \$76.32, SAFETY CLOTHING; DRIVE TRAIN, \$123.47, HEAVY EQUIPMENT REPAIR; INDUSTRIAL DISTRIBUTORS, \$113.94, AUTO EXPENSE; KETT'S AUTO ELECTRIC, \$115.50, AUTO EXPENSE; LARAMIE AUTO PARTS, \$250.44, SHOP MAINT/REPAIR; LARIAT INTERNATIONAL, \$353.23, HEAVY EQUIPMENT REPAIR; TRUE VALUE, \$42.99, BUILDING MAINTENANCE; WYOMING MACHINERY, \$579.06, HEAVY EQUIPMENT REPAIR; ZEP MANUFACTURING, \$231.52, SHOP MAINT/EQUIPMENT; **FIRE:** FLOYD BARRETT, \$18.37, RADIO SUPPLIES; WHEATLAND REA, \$24.49, GARRETT ELECTRIC SERVICE; **PUBLIC HEALTH:** JENNIFER ANDERSON, \$3.30, MILEAGE; KATE CHAMBERLIN, \$133.99, TRAVEL & MILEAGE; KAROL HODGES, \$20.13, MILEAGE; AMANDA SLUSS, \$2.20, MILEAGE; LINDA VALENTI, \$7.15, MILEAGE; VAN'S WHOLESALE, \$56.52, OFFICE SUPPLIES; WESTERN CARPET CLEANING, \$885.00, JANITORIAL SERVICES; **1% SALES TAX:** ALBANY COUNTY HISTORIC PRESERVATION, \$300.00, ADMINISTRATIVE EXPENSE; BRESNAN, \$94.95, INTERNET ACCESS; CLIMB WYOMING, \$10000.00, SALES TAX ALLOCATION; DEVELOPMENTAL PRESCHOOL, \$3000.00, SALES TAX ALLOCATION; LARAMIE ECONOMIC DEVELOPMENT, \$1000.00, SALES TAX ALLOCATION; LARAMIE PLAINS MUSEUM, \$1000.00, SALES TAX ALLOCATION; LEWAN, \$1860.00, NETWORK SECURITY SUPPORT; RICHARDS WILCOX, \$8300.00, FILING SYSTEM; **MCH/TANF:** WYOMING DEPT. OF HEALTH, \$1000.86, RETURN PAST FUNDS; JENNIFER ANDERSON, \$13.21, MILEAGE; SHEILA ENDEAN, \$12.10, MILEAGE; KAROL HODGES, \$64.97, MILEAGE; AMANDA OLIVER, \$10.07, MILEAGE; AMANDA SLUSS, \$6.60, MILEAGE; LINDA VALENTI, \$57.20, MILEAGE; **DETENTION MEDICAL:** EXPRESS PHARMACY, \$152.90, MEDICAL EXPENSE; DARRYL FAULK, \$15866.00, NURSING SERVICES; QUALITY IV CARE, \$114.00, MEDICAL EXPENSE; STAT PHARMACEUTICALS, \$122.56, MEDICAL EXPENSE; WYOMED, \$156.50, MEDICAL EXPENSE; **FIRST INTERSTATE BANK:** \$769.46, TRAVEL & MILEAGE; \$2492.99, TRAVEL & MILEAGE; \$1752.45, TRAVEL & MILEAGE; \$73.94, SUPPLIES; \$311.29, OFFICE SUPPLIES; \$156.73, TRAVEL & MILEAGE; \$183.48, SUPPLIES; \$734.25, PARTICIPANT INCENTIVES; \$84.35, SUPPLIES; \$116.50, SUPPLIES; \$35.46, SUPPLIES; \$562.63, TRAVEL & MILEAGE; \$2197.75, HOLIDAY LIGHTING; \$1007.58, OFFICE SUPPLIES; \$760.99, OFFICE SUPPLIES; \$3079.76, TRAVEL & MILEAGE; \$182.69, SUPPLIES; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$315,851.73 TOTAL EXPENDITURES: \$315,851.73**

11. ADJOURN.

MOTION by Chesnut, seconded by Gabriel to ADJOURN the December 1, 2009 Regular Meeting of the Board at 9:50 a.m.

BOARD OF COUNTY COMMISSIONERS
/s/ Tim Sullivan, Chairman

ATTEST:


Jackie R. Gonzales, County Clerk