

COUNTY COMMISSIONER MINUTES

JUNE 29, 2009

LARAMIE, WYOMING

1. **Roll Call.**

Roll call showed present: Sullivan, Gabriel and Chesnut.

2. **Public Hearing.**

**Amendment to Albany County FY 2008-2009 Budget.**

Jackie R. Gonzales, County Clerk spoke regarding amendments to the FY 2008-2009 Albany County Budget. Increases to the following departments/funds should be made:

Courthouse – 124,000.00

Grants & Other Special Revenue – 6,200,000.00

Abandoned Vehicles – 2,160.00

County Road Fund – 869,000.00

Jail Endowment – 55,137.00

Hardship – 833,432.00

Courthouse Renovation – 32,042.00

Over the Cap Funds – 1,046,427.00

Direct Aid – 1,125,805.00

Total Appropriations & Cash Reserve – 24,122,700.00

Fair Board Appropriations – 188,407.00

Library Appropriations – 658,414.00

Total requirements: \$24,969,521.00.

MOTION by Chesnut, seconded by Gabriel to CLOSE the Public Hearing at 9:37 a.m.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED

3. **Public Comment - None**

4. **Consideration of Changes in Agenda - None**

**Regular Agenda**

5. Amendments to Albany County FY 2008-2009 Budget.

MOTION by Gabriel, seconded by Chesnut that the Board APPROVES the above listed Amendments to Albany County FY 2008-2009 Budget.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

6. Contract with Lafarge West in the amount of \$715,858.00 and Notice to Proceed for the Harmony Lane Overlay Project.

MOTION by Gabriel, seconded by Chesnut that the Board APPROVES the contract

with Lafarge West in the amount of \$715,858.00 and ISSUE Notice to Proceed for the Harmony Lane Overlay Project.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

7. Project Manual for Albany County Fairgrounds Parking Lot Resurfacing and Direct Clerk to Advertise for bids.

MOTION by Chesnut, seconded by Gabriel that the Board APPROVES the Project Manual regarding the Albany County Fairgrounds Parking Lot Resurfacing Project and DIRECTS the Clerk to Advertise for bids.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

8. Contract among the Wyoming Department of Health, Community and Public Health Division, Women, Infants and Children (WIC) Section, Albany County WIC Program and Albany County.

MOTION by Gabriel, seconded by Chesnut that the Board APPROVES the Contract among the Wyoming Department of Health, Community and Public Health Division, Women, Infants and Children (WIC) Section, Albany County WIC Program and Albany County.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

9. Oil and Gas Lease between Albany County, Lessor and Bullock Corporation, Lessee.

MOTION by Chesnut, seconded by Gabriel that the Board APPROVES Oil and Gas Lease between Albany County, Lessor and Bullock Corporation, Lessee. The legal description of the lands in the subject lease are described as follows:

Township 18 North, Range 75 West, 6<sup>th</sup> P.M.

Section 1: Lots 1 (39.97), 2 (39.90), 3 (39.83), 4 (39.76) s2N2

Section 24: NE

Township 19 North, Range 75 West, 6<sup>th</sup> P.M.

Section 9: Lots 1 (44.80), 2 (35.10), 3 (34.80), 4 (36.75)

Section 11: (W2W2)

Section 13: All

Section 15: All

Section 22: NE

Section 23: All

Section 24: S2S2, NESW

Section 25: All

Section 27: All

Section 33: 355 acres in the N2

Section 35: NW, N2NE

Township 19 North, Range 74 West, 6<sup>th</sup> P.M.

Section 10: SW

Section 19: Lots 1 (46.58), 2 (46.13), 3 (45.68), 4 (45.23), E2W2, NE, W2SE, NESE

Section 20: W2SW, NESW

Section 29: W2, NE

Section 31: Lots 1 (44.99), 2 (45.17), 3 (46.35), 4 (43.52) E2W2, NE E2SE

Section 33: SESW, S2NESW

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

10. Memorandum of Understanding between the Wyoming Department of Revenue and Albany County for computers and equipment for Property Valuation.

MOTION by Gabriel, seconded by Chesnut that the Board APPROVES Memorandum of Understanding between the Wyoming Department of Revenue and Albany County for computers and equipment for Property Valuation for the County Assessor's Office.

Roll call showed Gabriel, Chesnut and Sullivan. Aye. MOTION CARRIED.

11. Payment to James P. Rogers and Leona Gay Rogers Revocable Trust in the amount of \$1,000 for payment for plant site and staging area on Dutton Creek, \$750 expended out of 979-5310-000 (grant funds) and \$250 expended out of 979-5305-000 (County Road Fund) accounts.

MOTION by Chesnut, seconded by Gabriel that the Board APPROVES Payment to James P. Rogers and Leona Gay Rogers Revocable Trust in the amount of \$1,000 for plant site and staging area on Dutton Creek, \$750 expended out of 979-5310-000 (grant funds) and \$250 expended out of 979-5305-000 (County Road Fund) accounts.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

12. Covenant Representative Bob Decker to hire an actuary at a contractual rate of \$350.00 an hour not to exceed 10 hours.

MOTION by Chesnut, seconded by Gabriel that the Board AUTHORIZES Covenant Insurance Representative Bob Decker to hire an actuary at a contractual rate of \$350.00 an hour not to exceed 10 hours.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

Jackie R. Gonzales, County Clerk spoke regarding the Transfers that should have been considered during the FY 2008-2009 Albany County Budget amendments. They are as follows:

## FY 2008-2009 Grant Related Budget Transfers

### This Fiscal Year

- TANF CPI - \$379.53  
Transfer Cash from TANF CPI to General Fund (Sheela's Salary)
- TANF Work Experience - \$1859.37  
Transfer Cash from General Fund to TANF Work Experience (Grant only reimbursed a portion of salary and benefits)
- TANF CPI - \$182.08  
Transfer Cash from TANF CPI to General Fund (Sheela's Salary)
- Drug Court - \$40.16  
Transfer expenditure from old Participant Fees account in fund 267 to new Participant Fees account in fund 269. (Account was incorrect on voucher)

### Previous Fiscal Years

- Speed Enforcement - \$3,956.09  
Transfer Cash from General Fund to Speed Enforcement (Payroll expenditures exceeded revenues)
- Homeland Security - \$2,857.00  
Transfer Cash from General Fund to Homeland Security (Double correction done in error)
- Homeland Security - \$351.02  
Transfer Cash from General Fund to Homeland Security (Expenditures exceeded revenues)
- JAIBG - \$9,609.42  
Transfer Cash from JAIBG to General Fund (Revenues exceeded expenditures. Dates back 5 years)
- HIDTA - \$23,800.86  
Transfer Cash from General Fund to HIDTA (Payroll expenditures exceeded revenues)
- Emergency Management - \$96.76  
Transfer Cash from Grant Match Fund to Emergency Management Grant (Dates back to 2003-2004 a number of corrections were done to cause negative balance)
- EAID - \$6,481.82  
Transfer Cash from General Fund to EAID (Expenditures exceeded revenues. Dates back to 2007-2008)
- All Hazards - \$15,503.69  
Transfer Cash from PHRC to All Hazards (All Hazards turned into PHRC moving balance to new grant. Negative balance dates back to 2004-2007)
- CDBG (Medicine Bow Rails to Trails) - \$245.00  
Transfer Cash from CDBG to General Fund (Overpayment of match from Cycle Wyoming)
- Youth Training Program - \$2,058.11  
Transfer Cash from YTP to General Fund (Expenditures were taken from General Fund)
- Drug Court - \$10,994.61  
Transfer Cash from old Participant Fees account in fund 267 to new Participant Fees account in fund 269. (Created a new fund to track participant fees)
- Bosler Landfill - \$202.50  
Transfer Cash from Grant Match fund to Bosler Landfill grant (Expenditure for Laramie Newspaper taken from grant. Not appropriate grant expenditure. Charging grant match instead)
- CDBG - \$23.50  
Transfer Cash from Grant Match fund to CDBG (Expenditure was not split correctly between grant and match. Wyoming State Safe & Lock)
- Lincoln Community Center - \$1,000.00  
Transfer Cash from CDBG Lincoln Community Center grant to Grant Match fund (Expenditure was not split correctly between grant and match. Lynn Jones)

- SLIB MRG Road Signs - \$8241.76  
Transfer Cash from Grant Match fund to SLIB grant (Expenditures were not split correctly between grant and match. Various Vendors Dates back to 2007-2008)
- MRG Evidence Processing - \$46,078.18  
Transfer Cash from MRG Evidence Processing to Grant Match fund (Expenditures were incorrectly transferred to grant match during 2007-2008)
- The Guthrie Foundation fund –Over expended by \$3,365.13.

13. MOTION by Chesnut, seconded by Gabriel that the Board APPROVES the above noted Transfers and APPROVES the appropriation of \$3,365.13 from CISP to the Guthrie Foundation Grant for the holiday lighting project.

Roll call showed Chesnut, Gabriel and Sullivan. Aye. MOTION CARRIED.

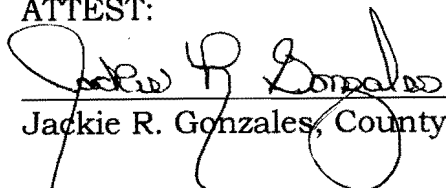
14. ADJOURN

MOTION by Chesnut, seconded by Gabriel to ADJOURN the Special Meeting of June 29, 2009 at 10:04 a.m.

BOARD OF COUNTY COMMISSIONERS

/s/ Tim Sullivan, Chairman

ATTEST:

  
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Jackie R. Gonzales, County Clerk